Introduction to work safety and health protection for students at the university faculty IV

- Basic instruction first semester -

Security Officer Faculty IV
in cooperation with the staff unit
Occupational Safety, Health Protection, Health Management and Environmental Protection - ARGUS
Content

Instruction topics

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TOP 1: Insurance cover in the event of accidents
Insurance cover in the event of accidents

Insured activities

- Students are insured against accidents by law.

- The insurance covers all activities that take place within the area of responsibility of the university in terms of content and organisation, in particular
  - Participation in lectures and seminars
  - Other activities for which the university is responsible, such as excursions, even if these lead to other countries
  - Visits to University and State Libraries
  - Activities in student self-administration
  - Activities relating to assistance for or rescue of persons
  - Routes to and from the place of insured activity
Insurance cover in the event of accidents

Non-insured activities

➤ In particular, the following activities are not insured:

- Student research projects at home
- Private study trips
- Private interruptions of the ways to the university or back home
- Detours for private reasons
- Private activities on the campus of the university
- All activities that can be attributed to the usual private risk
Insurance cover in the event of accidents

Accident notification

- Basically every accident has to be reported!
- Also report minor injury (secure future insurance claims!)
- FAQ Notification of accidents including form:
  https://www.hs-hannover.de/?id=2886 (english pages coming soon)
TOP 2: Medical emergencies, first aid
Medical emergencies, first aid
First aid posters in the buildings of the university, Emergency call

Where to find first aid material, first air room, defibrillator and telephone numbers
Medical emergencies, first aid

Emergency plan, emergency phone numbers in the university buildings

Notfallplan, Notrufnummern - Campus Linden

Phone numbers for:
- Accidents
- Fire
- Others like police

Also the contact persons in the university
Medical emergencies, first aid
Labelling, locations - defibrillators, first aid material

Building 1H, entrance area

Sign “defibrillator”

Sign “first aid”

Erste Hilfe
TOP 3: Evacuation of buildings in case of danger
(alarms, escape routes, collection points)
Evacuation of buildings in case of danger

Alarmchain

1. ALARM
2. LEAVE BUILDING
3. MEETING POINT

Alarm is given by:

- Acoustic signaling devices (horns, sirens, fanfares etc.)
- Optical alarm means (light)
- Telephone systems
- Megaphones
- Shout ("Fire, fire, fire, ...")
Evacuation of buildings in case of danger

Alarm and evacuation signals

- Alarm-/Räumungssignal der Brandmeldeanlage, Fakultät I und II, Campus Linden
- Alarm-/Räumungssignal Fakultät I, Campus Linden (atemluftbetätigte Signalfanfare)
- Alarm-/Räumungssignal Fakultät II, Campus Ahlem (Signalfanfare)
- Alarm-/Räumungssignal der Brandmeldeanlage, Bismarckstraße
- Alarm-/Räumungssignal der Brandmeldeanlage, Fakultät IV, Gebäude 1H, Campus Linden
Evacuation of buildings in case of danger

Alarming

- Keep cool
- Trigger alarm
- Dial emergency call

- Where did it happen?
- What happened?
- How many people are affected?
- What kind of injuries?
- Wait for questions!
Evacuation of buildings in case of danger

Evacuation

- If there is still time:
  - Switch off electrical loads
  - Close windows and doors
  - Try to extinguish the fire, **ONLY** if your own health is not endangered

- Follow the instructions of the fire protection and evacuation assistants
- Warn other people, take students, visitors, the helpless, etc. with you
- Follow marked escape routes

- Leave building
- Visit a meeting point
Evacuation of buildings in case of danger

Signs, Arrows, Escape and rescue plan

- Escape route
- Emergency exit
- Escape route/Emergency exit straight ahead
- Escape route/Emergency exit right
Evacuation of buildings in case of danger
Meeting Points Campus Ricklinger Stadtweg, Linden

Meeting Point
1 - Building 1A
2 - Building 1B
3 - Building 1C, 1D
4 - Building 1E, 1F, 1I, 1K
5 - Building 1H, 1G
Last but not least ....

- Smoking is absolutely forbidden in all buildings of the university!

- Please report any identified sources of danger and provide the best possible assistance in the event of accidents and fires.

- Escape and rescue routes must always be kept clear! In particular, NO tables or chairs from the lecture rooms should be distributed in the corridors!

- When working in laboratories, workshops, etc., separate briefings and instructions are given (usually at the beginning of the respective course)!

- If you have any questions on occupational health and safety, please also contact the course leaders.
Thank you very much for your attention!

We wish you a safe, healthy and accident-free time!